We keep medical information about you to help care for you and because the law requires us to. The law also says we must:

- Protect your medical information;
- Give you this Joint Notice and describe our practices; and
- Follow what this Joint Notice says.
We may leave voice messages at the telephone number you give to us. If you choose to have us contact you by text, texting charges may apply.

For Health Oversight and Public Health Reporting: We may share information about you with agencies that oversee health organizations. We may also share information for audits, investigations, inspections, and licensing. For Health Oversight and Public Health Reporting:

- To tell people about recalls of medical products they may be using;
- To report reactions to medicines or problems with medical products;
- To report certain kinds of events, such as births and deaths;
- To report reactions to medicines or problems with medical products;
- To report people who may be infected with diseases that are reportable to the public health authorities.

To Inform Family Members and Friends Involved in Your Care or Paying for Your Care: We may share information about you with family members and friends who are involved in your care or paying for your care. Whenever possible, we will allow you to tell us who you would like to be involved in this way. If you are unable to do this, we may share information with your family and friends only as necessary to provide the care you need and will only share limited information.

For Research: We may use and share medical information about you for research if you are involved in a research study and agree to let us use your information. We may also use and share information without your consent in research if we are required to do so by law, the research is conducted by public or private agencies, or information is needed for public health purposes.

Other Uses of Your Medical Information: We will not use or share your medical information for reasons other than those described in this Notice unless we have your written authorization. If you are involved in a research project, we will make sure that you understand how your information will be used and ask your consent before using it.

What are Your Rights?

- Your Rights Regarding Your Medical Information: The records we create and maintain using your medical information belong to EHS; however, you have the following rights:
  - Right to Review and Get a Copy of Your Medical Information: You have the right to look at and get a copy of your medical information, including billing records, as long as the information is kept by or for EHS. You must request this list in writing from the Medical Records Custodian at the facility or practice where you obtained your records. The revocation will go into effect upon receipt of your request, unless otherwise authorized by law, the revocation will apply only to future disclosures and will not affect disclosures that occurred before your request.

- Right to Revoke an Authorization: You have a right to revoke a previously made authorization in writing or by phone, and medical information may not be shared if you revoke an authorization.

- Right to Limit Sharing of Information: You have the right to limit the information that is shared with health plans or others. You have the right to ask that the denial be reviewed by a licensed professional. Likewise, you may ask EHS not to share psychotherapy notes without your written authorization.

- Right to Ask for Free Copies: If you pay in full for your services at the time of your visit, you have the right to ask for a free copy of your medical information that: (1) was not created by us; (2) is not part of the medical information kept by EHS; (3) is not part of the information that we are permitted to sell to research organizations; or (4) determine to be accurate and complete. If we deny your request, we will notify you in writing, and will include instructions as to how you may appeal the request or file a complaint.

- Right to be Told About a Breach: You have the right to know if your information has been breached or when your information has been used outside our training programs, even if you were to become incapacitated or deceased. You may also combine medical information we share with that of other hospitals so that we can make improvements.

- Right to Ask for More Information: If we deny your request, we will tell you why in writing. We may deny your request for an amendment if it is not in writing or does not include a reason to support the request. In this case, you have the right to have a summary of the requested amendment added to your record and to have us give a written explanation of our denial. If we deny your request, we will notify you in writing, and will include instructions as to how you may appeal the request or file a complaint.

- Right to Ask for Limits on Uses and Disclosures of Your Medical Information: You have the right to ask us to limit the uses and disclosures of your medical information that: (1) was not created by us; (2) is not part of the medical information kept by EHS; (3) is not part of the information that we are permitted to sell to research organizations; or (4) determine to be accurate and complete. If we deny your request, we will notify you in writing, and will include instructions as to how you may appeal the request or file a complaint.