



Advanced Practice Professional Student Clinical Placement

Clinical internships for Advanced Practice Professional (APP) students are approved on a case-by-case basis. In order to be considered, candidates must be enrolled in an Advanced Practice Nursing or Physician Assistant program that has a current contract with Erlanger.

Student Application:

Students must complete the APP Clinical Internship Application; the application should be submitted as follows:

| <u>Term</u> | <u>Application Deadline</u> | <u>Student Notification</u> | <u>Student Documentation Due</u> |
|-------------|-----------------------------|-----------------------------|----------------------------------|
| Fall | April 30 | May 15 | July 15 |
| Spring | October 15 | November 1 | December 15 |
| Summer | February 1 | February 15 | April 15 |

The Erlanger Clinical Placement Coordinator will notify the student or school coordinator via email regarding the approval or denial of the application.

Student Orientation:

Upon approval of the Clinical Internship application, the student must complete required orientation modules via the [Tennessee Clinical Placement System](#) (TCPS).

Student Documentation:

Upon approval of the Clinical Internship application, the student and/or school coordinator will be provided a list of required documentation including, but not limited to:

- Orientation checklist, signed by school faculty/clinical coordinator
- Background check
- 7-panel drug screen
- Immunization record or proof of immunity for MMR (Measles, Mumps, Rubella) & Varicella (chicken pox)
- Negative TB skin test within the last 12 months
- Tdap vaccination (students entering Pediatric, OB/GYN or Emergency Departments)
- Flu vaccination (students entering October–March)
- N95 particulate respirator mask fitting (students entering inpatient or Emergency departments)
- Current AHA CPR with AED certification
- Student malpractice insurance
- TCPS Orientation certificate of completion
- Signed Erlanger acknowledgments (HIPAA and Code of Conduct)

It is the responsibility of the student and/or the academic institution to assemble the student documentation packet. Student documentation should be emailed to nancy.stevens@erlanger.org.

All documentation should be sent at one time, as a complete packet, on or before the due date.

Failure to submit complete documentation prior to the due date may result in forfeiture of the placement. Students should not enter Erlanger facilities until documentation is approved by the Erlanger Clinical Placement office.