

FSA Reimbursement Accounts

There are two separate reimbursement accounts available. Both accounts are designed to help you save taxes on eligible expenses incurred in the calendar year. The amount you contribute to either account will be deducted from each paycheck on a pre-tax basis.

Questions regarding your FSA should be directed to your *Consumer Coach* at 1-800-527-9206 or you may e-mail the coach at ConsumerCoach@bcbst.com for additional assistance.

How do I enroll?

Health Care Account: To participate, you must be a regular employee hired to work a minimum of 19.5 hours per week (0.52- 1.00 FTE) and employed at least one year as of January 1 of the participating year.

- ▶ Maximum contribution \$5,000
- ▶ Debit card provided (may use in place of filing claims).

Dependent Day Care Account: To participate, you must be a regular employee hired to work a minimum of 19.5 hours per week (0.52 – 1.00 FTE). Eligible at date of hire.

- ▶ Maximum contribution \$5,000

How do I terminate/change my coverage?

Terminations or changes requested after the Annual Open Enrollment Period may only be made due to a qualifying event. Employees must complete the appropriate form and return it to the Benefits Department within 31 days of the qualifying event.

You must enroll each calendar year if you wish to participate in the reimbursement accounts. If you are currently participating in the reimbursement accounts and do not re-enroll, your contributions will end on December 31 of the participating year.